

**Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
DECEMBER 15, 2008**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Liscarne Builder, LLC  
File Number 2009-01562  
**(NO DEICSION MADE)**


Charles Rogers – A

2. Anthony Pierr Andrews  
t/a Andrews Home Improvement  
File Number 2009-01039  
(Reconvened from 12-11-08)  
**(NO DEICSION MADE)**

Anthony Andrews – A

The meeting adjourned at 11:15 AM

BOARD FOR CONTRACTORS

  
Mark D. Kinser, Chairman

  
Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on December 15, 2008
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_ *None* \_\_\_\_\_
6. I declare that:  
  
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_  
  
(b) I am able to participate in this transaction fairly, objectively, and in the public interest.  
  
*Ann-Marie Brigil* 12/15/08  
Signature Date